

Instructions to fill out Form:

1. You may either print the blank form out and complete and mail back to this office.
2. Place mouse cursor on the line in the first box.
3. To see a highlighted view of where the fields are, in the upper right hand corner of Adobe Reader, there is "Highlight Fields" button



click this button.

4. Formats have been provided in the date and number boxes.
5. Hit the tab or enter button to move from box to box. Not all text boxes are visible but are provided.
6. Where necessary, you have the option of hitting return for multiple lines. (i.e. addresses)
7. Once you have completed the form, print and mail to: Office of the Secretary of State, State House, Annapolis, MD 21401
8. When form is completed, click the "Print Form" button next to the "Highlight Fields" button or use the Print button from your menu bar.

Trademark or Service Mark Registration or Renewal Form

Print this form, complete it (can be filled out online) and mail it with a check or money order to: Trademark Division, Office of the Secretary of State, State House, Annapolis, MD 21401. Please make checks payable to: *Secretary of State*

For more information, call 410-974-5521, ext. 3859, or [email](#) your question to us.

Instructions for Application or Renewal

1. Submit one (1) application for each mark in each class.
2. Fees: Nonrefundable application or renewal fee - \$50.00.
3. Three (3) reproductions or specimens of the mark **as used** must accompany the application (labels, tags, or packaging for a trademark, and advertisements, leaflets, or brochures for a service mark).
4. [Maryland Classification List](#) for use while completing application form.

Effective Term of Registration: 10 years

Definitions

1. **Trademark.** A name, symbol, word, or combination of two or more of these that a person places on goods that a person sells or distributes, a container of the goods, a display associated with the goods, or a label or tag affixed to the goods, to identify those goods that a person makes or sells and to distinguish them from another person's goods.
 2. **Service Mark.** A name, symbol, word, or combination of two or more of these that a person displays or otherwise uses to advertise or sell services that a person performs to identify those services that the person performs and to distinguish them from services that another person performs.
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1. Name of Applicant: _____

2. Applicant is: (check one)

Individual

Corporation

Partnership

LLC

3. If applicant is a corporation, partnership, or LLC, the State in which incorporated or registered: _____

4. Address of Applicant:

Important: To ensure proper notification at the time of renewal registration, you must advise this office of any change of address.

5. Telephone Number of Applicant: _____

6. Type of mark desired: (check one)

Trade

Service

7. Class Number and Title ([MD Classification List](#)): _____

8. Describe the **mark** (as it appears):

9. Describe the **goods** or **services** with which the mark is used:

10. **Specify** how the mark is actually being used on or in connection with the **goods** or **services**:

11. Date when the mark was first used anywhere: _____

12. Date when the mark was first used by the applicant in Maryland: _____

13. **If this is a Renewal:** Is this trade ___ service ___ mark still in use in Maryland?

yes no

I hereby certify that the applicant owns this mark, that another person does not have the right to use this mark in the State of Maryland, and that this mark is not deceptively similar to a mark that another person has a right to use in the State of Maryland. I solemnly affirm, under penalties of perjury, that the contents of this document are true to the best of my knowledge, information, and belief.

Signature of Applicant _____

Date _____

Typed Name and Title (if any) of Applicant _____